



# The ARISE Africa Foundation

## Open Positions

The [ARISE Africa Foundation](#) is a nonprofit organization that is working to increase the number of Nigerians that get tested and treated for Sexually Transmitted Diseases (STD). By Actively Raising Interests in Sexual Epidemics (ARISE), we hope to contribute to Nigeria's attainment of the United Sustainable Development Goals 3 and 5, which include: ensuring good health and well-being as well as gender equality respectively. Overall, our work focuses on education, leveraging the power of the media to instigate change and providing a means for Nigerians to get tested and treated for STD.

**Note:** These are unpaid positions.

### **Public Relations Director**

The Public Relations Director is responsible for developing and managing strategies to create and maintain ARISE's public image. He/she is responsible for overseeing all external communications activities. He/she works with members of the media, government, business organizations and public to identify collaboration and funding opportunities. The Public Relations Director oversees the Public Relations Assistant and other communications interns.

### **Responsibilities**

- Researches, identifies and forms working relationships with organizations, government and the media
- Identifies corporate sponsors or partnerships
- Organizes events and fundraising activities
- Oversees public relations assistant and communications interns
- Oversees all external communications related activities (including content writing – newsletter, SM, press releases etc.)

### **Qualifications**

- Experience in a nonprofit setting, communications, journalism or public relations
- Excellent written and verbal communication skills (including public speaking)
- Strong organizational skills
- Proficient use of social media tools
- A self-starter who can work independently and can also be a resourceful team player
- Able to work remotely



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- Passion for ARISE Africa Foundation's mission

## Contributing Writer

The Contributing writer is responsible for creating content primarily for the ARISE blog ([www.gestaltblog.com](http://www.gestaltblog.com)). Under the leadership of the Public Relations Director, he/she works to develop appropriate contents that align with ARISE's mission and goals. The blog will feature content that covers health, love and wellness. If this interests you, we would love to hear from you!

## Responsibilities

- Develops relevant content primarily for blogs, and may assist with content for newsletters and social media accounts

## Qualifications

- Experience in a nonprofit setting, communications, journalism or content writing preferred
- Excellent written communication skills, including standard writing practices
- Strong organizational skills
- Proficient use of digital media tools and/or willing to learn
- A self-starter who can work independently and can also be a resourceful team player
- Passion for The ARISE Africa Foundation's mission

## Grant Writer

The Grant writer is responsible for managing grant applications for ARISE's programs. Under the leadership of the Vice President and in collaboration with the treasurer, the grant writer identifies potential funders and write grant proposals and applications in accordance with the established funding strategy.

## Responsibilities

- Researches and identifies potential funding sources
- Keeps track of grant application requirements and timelines



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- Write grant proposals/applications
- Collaborates with other team members to plan fundraising activities

### Qualifications

- Experience in a nonprofit setting or grant writing
- Excellent written and verbal communication skills
- Strong organizational skills
- Able to work under tight deadlines
- A self-starter who can work independently and can also be a resourceful team player
- Able to work remotely
- Passion for ARISE Africa Foundation's mission

### Social Media Intern

The Social Media Intern is responsible for creating content for ARISE's social media platforms. Under the leadership of the Public Relations team, he/she collaborates to develop strategies to create and maintain ARISE's public image.

### Responsibilities

- Develops contents for blog post, newsletters and social media accounts
- Manages newsletter and social media accounts

### Qualifications

- Strong organizational skills
- Proficient use of social media tools
- A self-starter who can work independently and can also be a resourceful team player
- Able to work remotely
- Passion for ARISE Africa Foundation's mission